Strandwood PTA EBoard Meeting
October 19, 2021

Welcome and Agenda: (minutes by Veltri) called to order at 7:00pm by Robrecht. Quorum (minimum 8) met with 14 members in attendance: Shannon Veltri, Liz Mallon, Madeleine Holt, Jennifer Roche, Claire Garner, Hannah Robrecht, Jill Russell, Cheri Scripter, Sarah Griffin, Laura McInerney, Stephanie Schlegel, Stephanie Taheri, Stephanie Markowitz, Kandice Caceido

Approval of Prior Meeting Minutes:
Motion to approve September 21, 2021 E-board meeting and October 7, 2021 Special EBoard meeting as written by Veltri, seconded by Mallon, and approved.

Principal's Report (Scripter):

- It's October!!!! We're excited about our annual Halloween parade and Fall Fest on Friday, Oct. 29. Sorry, no parents at this time. Later this week we'll send info regarding Red Ribbon week. Any input regarding costume restrictions? (No weapons or blood, masks may only be worn at the parade.)
- We have a new SLP, Julie Hardin, who is scheduled to begin services on November 1st. We have lots of catching up to do!
- We have a one-day-a-week counselor but the position is vacant. However, we do have a sub on most Thursdays and a complimentary one-day-a-week JFK starting next week. Her name is Curlette Antwine. She'll be running grade level social skill groups (per teacher recommendation) and provide support during recesses.
- I'm currently working on our School Plan for Student Achievement (SPSA) and it's due in 10 days. Our Site Council will review and hopefully approve the final draft in early November.
- Have a bachelor's and want to sub? PLEASE sign up! We've had lots of shortages and we expect more as flu season heats up.
- Rainy day lunch and recess plan. Students will eat in the covered hallways and going back into the classrooms during recess.

Teacher's Report (Caicedo):

- Teachers are currently in the middle of conferences and students have modified days.
- Most classes work on fall/seasonal themed projects including Halloween and Day of the Dead.
- Hearing great feedback about the new art program - all classes have had at least one lesson.
- Question about how to get the teachers more involved with PTA. Considerations include surveys, comment box, monthly newsletter from PTA to teachers, and grade level rotation at General Association Meetings.

Financial Reports (Roche):

- Recommend release of funds as follows:
    - DDA expenses $13,000
    - Future 5th Grade Fund (% 2022) $21,306.14
    - Read-a-Thon $ 995
    - Future 5th Grade class of 2023
        - Flower Grams $100
        - Game night $175
        - Movie Nights $287.50
        - Spring Product Sales (See's Candy) $2,000
    - Diversity, Equity, Inclusion $1000
    - Green Team $500
    - Gardening and Facilities $200
    - Movie License $500
- Motion to release funds as stated above by Roche, seconded by Mallon, and approved.

<u>VP Reports</u>

VP Communications (McInerney)

- No report

VP Programs (Russell)

- Nothing new to report - working on winter programs

VP Ways and Means (Garner)

- See's Winter Fundraiser will run Nov 4-18. Benefiting the Future 5th Grade Fun (2023)
- Nov 1-5 - coordinating with Believe Kids the experience prizes for the highest sellers
- Fall Fundraiser product pick up will be Nov. 5, 3-6pm

VP Hospitality (Markowitz)

- Room parents are planning Halloween parties. Volunteers are allowed in the classroom per teacher discretion and cookie decorating/food is allowed but must be eaten outside per Dr. Scripter.

<u>New Business</u>

- Motion to approve spending up to $450 from Art Enrichment for an art display case by Mallon, seconded by Veltri, and approved.
- DDA Update (Robrecht and Garner)
    - Meeting with previous DDA chairs to review details for the planning of the event. Setting up Bidding For Good and working on committee needs.Will need help obtaining auction items.
    - This year's DDA is scheduled April 23, 2022 at the Contra Costa Country Club. The theme will be "Black and White Masquerade Ball."
    - Early bird tickets will be $75/person and go up to $100/person. Table of 10 will be sold at $100/table.

    - Considering ways to invite teachers at subsidized amount or free to teachers. Potential for the ability to “sponsor a teacher.” Teacher’s tickets will be $40
- Informational pamphlet for Future 5th Grade Fund was composed by Holt and Roche and to be distributed to 4th grade families as well as on Konstella.

- Parking spot auction on Oct 25 - Nov 1 - will be on Bidding for Good

- EBoard presence at monthly EDI meetings. Currently Holt. Need to attend monthly meetings and provide summary/report at General Association Meetings.
    - Liz and Madeleine will rotate this position and ask for volunteers if there is a meeting one of them cannot attend.

- Outreach coordinator and Parliamentarian are both unfilled Eboard positions.
    - Encourage everyone to recruit these positions and advertise in Roadrunner.

- Staff Appreciation Week dates set to coincide with National Teacher Appreciation Week, May 2-6, 2022.

- Read-a-thon coordinator
    - Last year Madeleine Holt was the coordinator. Looking for someone to coordinate this year. Ran through PledgeStar.

- Book Fair - new coordinator
    - Looking for a new coordinator as Jenn Schofield is not available for the Spring Book Fair
    - Also looking at options other than Scholastic. Possibly partnering with a local bookstore.
    - Consider spring book fair in conjunction with Read-a-Thon

- Chalk Art discussion
    - Well received school-wide event. Consider partnering with a portion paid for by PTA and portion by the school. Considering an International Theme and funds from EDI budget.

- Nutcracker/School performance update
    - Don’t want Nutcracker to disappear, but it needs updating
    - Tentatively scheduled for May 7 as an outdoor event with a “spring twist”
    - Needs more the 100 volunteers to make it happen. Considering requiring parent volunteer for all trying out for a principle role

Old Business

- Fall Fest Update
    - Working on filling volunteer positions - need Eboard members to sell tickets; Trunk or Treat cars; GS/BS troops to help
    - Permits are approved

    - There won't be corn stalks as decoration this year as the cost went up too much
- Motion to approve events calendar as stated below by Veltri, seconded by Griffin, and approved.

Open Discussion

- Garden Team does not currently have a coordinator and there is a Sloat gift card from a previous fundraiser. Decide to give to Ms. Kolbeck for the science garden

Meeting adjourned at 8:49pm.

Events Calendar

- Parent Teacher Conferences Oct 18-29 (early dismissal M, T, Th, F)
- Parking Space Auction Oct 25-Nov1
- Fall Fest Oct 29, 5:30-8:30pm
- Read and Dream Logs Due Oct 29
- EDI Meeting Nov. 4 @ 6pm
- PTA General Association Meeting Nov 4 @ 7pm
- Fall Fundraiser Product Pick up Nov 5 @ 3-6pm
- Dine out night BJ's Nov 16
- Dine out night Chipotle Dec 15
- DDA April 23
- Staff Appreciation Week May 2-6
- Nutcracker May 7 (tentative)