Strandwood PTA EBoard Meeting
February 15, 20222

Welcome and Agenda: (minutes by Veltri) called to order at 7:01pm by Robrecht. Quorum (minimum 8) met with 12 members in attendance in person: Hannah Robrecht, Shannon Veltri, Liz Mallon, Madeleine Holt, Laura McInerny, Stephanie Markowitz, Jennifer Roche, Kandice Caicedo, Cheri Scripter, Stephanie Taheri. And via Zoom, Stephanie Schlegel and Jennifer Williams.

Approval of Prior Meeting Minutes:
Motion to approve January 18, 2022 E-board meeting and Feb. 3, 2022 special E-board meeting minutes as written by Veltri, seconded by Mallon, and approved.

Principal's Report (Scripter):

- Omicron is receding! We hope we are near the end. Please note that we no longer conduct contract tracings. Masking requirements may change soon.Any questions? Concerns?
- I am working on our Safety Plan. Our Site Council, along with Mayor Harris and Officer Botelho, will help us finalize this year's plan on 2/24.
- Report cards will be viewable in Homelink on March 11.
- 2022-2023 TK classes have been assigned to Gregory Gardens, Pleasant Hill Elementary, and Hidden Valley. No TK class at Strandwood at this time but if enrollment is high, we may have a class.
- Summer school will be held at Strandwood from June 8-July 1 for ESY students and general ed students in grades 1-3 who qualify for additional assistance.
- We are planning several upcoming events: Read Across America on March 2 (we all read from 8:30-9 AM; TK/K will do 9:30-10). Global Play Day, May 4th, International Day, April 21-22 (chalk art with Mark Wagner and a global dance party) funded via a grant. Open House in Person: Likely last Thursday in May.
- Questions about Outdoor Ed
    - Currently have about $18,000 donated via checks. Have not heard from the district how much has been donated online.
    - An LVN will be needed. Working with the district on how best to accommodate this. May be an expense of $5000..

Teacher's Report (Caicedo):

- Teachers are currently busy with assessments.
- Valentine's Day was fun and teachers were very appreciative of all the parent donations, both of time and materials.
- An evaluation/feedback form has been sent out to the Art Program docents. The results from the form will be discussed at a future meeting (hopefully in about 2 meetings).
- Staff was informed of the change in SAW dates to coincide with the national teacher appreciation dates.

- Will ask teachers/staff if any would be interested in attending the auction if the tickets were free for them.

Financial Reports (Roche):

- Not much activity since last meeting.
    - Money has come in from DDA ticket sales, dine out nights and box tops.
    - Have paid credit card fees

VP Reports

VP Communications (McInerney)

- Initial planning for Jump Start Day has begun

VP Programs (Russell)

- No report

VP Ways and Means (Garner)

- Flower Grams were more successful than anticipated
    - $2500 sold; about $400 in expenses; with a revenue of about $2100!

VP Hospitality (Taheri)

- Reached out to room parents about coordinating with auction project parents
    - Discussed considering a Class Auction Project viewing on campus about April 11, possibly to coincide with distribution of See's Candy and the opening of the online auction.

New Business

- Motion to approve IA Positions as follows for the 2022/2023 school year, Kim Kolbeck, Senior Instructional Aid, Science - 0.475 FTE($27,531); and Kathy Lee, instructional Aid, Reading - 0.475 FTE ($24,317) by Veltri, seconded by Mallon and approved.
    - Plan to discuss whether or not to hire any classroom IA's after the auction (need to see what we can afford next year).
- Motion to approve a fundraiser with Mixed Bags for either the 5th grade class of 2022 or 2023 by Veltri, seconded Mallon, and approved.
    - Mixed Bag is an online fundraiser selling reusable grocery bags, lunch bags, reusable sandwich bags and more. It was done instead of Believe as fall fundraiser several years ago and had good products. If this fundraiser is needed, it can be coordinated quickly, done completely online/no order forms, and we get 40% of sales.
- Motion to approve a raffle/fundraiser of a Mexican vacation home stay to benefit class of 2022 outdoor education by Mallon, seconded by Veltri, and approved.
    - This is another option if additional funds are needed to be raised for class 2022 outdoor education. A 5th grade family has offered time at their vacation home in Mexico as a raffle fundraiser to help the class make the trip goal.
    - Discussed the possibility of this being an auction item instead of a raffle with proceeds benefiting the 2022 outdoor ed trip. Thought this would generate more

funds than selling raffle tickets. Dr. Scripter will reach out to the family to see if they agree with this arrangement.

- 2022/2023 E-Board Elections
    - Election of next year's board takes place at the April general association meeting.
    - The nominating committee, per current bylaws, is to be approved 60 days prior. Because this deadline was missed, we cannot have a nominating committee and all nominations will come from the floor at the elections meeting in April.
    - Shannon Veltri will communicate with the current e-board to determine which positions will be open for the 22/23 school year. We will discuss the open positions and begin recruiting to fill them at the next general association meeting.
    - Reminded the board, the PTA must have a President, Treasurer, and Secretary to maintain as a PTA. We will need to elect treasurer and secretary this year.
        - Robrecht expressed hesitation about continuing as president next year citing other obligations outside of PTA needing her time. She hopes she can find an Executive VP that will be willing to really support her in the role of president.
    - There was discussion about the commitment of two meetings a month, late in the evening that makes it difficult for parents of young children to attend.
        - A suggestion was voiced about having the e-board meeting immediately before the general meeting.
            - Veltri reminded the board that this would require amending the bylaws (that process took the parliamentarian the majority of last year).
        - Also discussion about having both the e-board and general meetings earlier in the evening and/or revisiting the option of a babysitter present at the meetings (this was done several years ago).

<u>Old Business</u>

- Update on DDA
    - At this time, there has been about $6000 in ticket sales. This is about 50% of the goal for ticket sales. The goal is to have the ticket sales cover the expenses of the night (facility, DJ, etc) and have all revenue made through the auction be profit.
    - Taheri and Holt are working on coordinating with the class auction project parents.
    - Donation letters have been sent out and they are working on procuring and organizing items for the auction.
- Read-a-Thon Update
    - Read-a-Thon is scheduled to run from Feb. 28 to March 11, coinciding with Read Across America Day (March 2).
    - Mallon has prizes arranged for individual winners
    - Considerations for prizes for top reading classes include as follows
        - 1st place class - Pizza Party

        - 2nd place class - Donut Party (donuts have been donated)
        - 3rd place class - popsicle party
        - Top individual readers can also earn extra recess time for their class
        - Robrecht suggested a police officer (her husband) visit and read a book to a winning class
- Motion to approve events calendar as stated below by Veltri, seconded by Mallon, and approved.

Meeting adjourned at 8:18pm.

Events Calendar

- Gott's Dine Out Feb 16
- Read-a-thon 2/28 - 3/11
- General association meeting 3/3
- See's Candy Fundraiser 3/11 - 3/23
- E-board meeting 3/15
- Jack's Dine Out Night 3/15
- DDA April 23
- Staff Appreciation Week May 2-6
- Kona Ice Truck Fundraiser - May 18 or Open House night